

ALL TIMECARDS ARE DUE TO PAYROLL NO LATER THAN THE TUESDAY AFTER PAYROLL - THIS INCLUDES APPROVING TIMEPIECE. EXCEPTIONS CANNOT BE MADE AS THIS EFFECTS PROCESSING

POUGHKEEPSIE CITY SCHOOL DISTRICT					
PAYROLL DATES					
2021-2022					
12 Mo Employees		10 Mo Employees		Timecards included	
Pay Schedule		Pay Schedule			
Pay#	Date	Pay#	Date		
1	July 9, 2021				June 12-June 25
2	July 23, 2021				June 26-July 9
3	August 6, 2021				July 10-July 23
4	August 20, 2021				July 24-Aug 6
5	September 3, 2021				Aug 7 -Aug 20
6	September 17, 2021	1	September 17, 2021	1st 10 mo PR	Aug 21 -Sept 3
7	October 1, 2021	2	October 1, 2021		Sept 4-Sept 17
8	October 15, 2021	3	October 15, 2021		Sept 18-Oct 1
9	October 29, 2021	4	October 29, 2021	NO TSA 12mo	Oct 2-Oct 15
10	November 12, 2021	5	November 12, 2021		Oct 16-Oct 29
*	11 November 23, 2021	6	November 23, 2021		Oct 30-Nov 12
	12 December 10, 2021	7	December 10, 2021		Nov 13-Nov 26
**	13 December 22, 2021	8	December 22, 2021		Nov 27-Dec 10
	14 January 7, 2022	9	January 7, 2022		Dec 11-Dec 24
	15 January 21, 2022	10	January 21, 2022		Dec 25-Jan 7
	16 February 4, 2022	11	February 4, 2022		Jan 8-Jan 21
	17 February 18, 2022	12	February 18, 2022		Jan 22-Feb 4
	18 March 4, 2022	13	March 4, 2022		Feb 5-Feb 18
	19 March 18, 2022	14	March 18, 2022		Feb 19-Mar 4
	20 April 1, 2022	15	April 1, 2022		Mar 5-Mar 18
***	21 April 14, 2022	16	April 14, 2022		Mar 19-Apr 1
	22 April 29, 2022	17	April 29, 2022	NO TSA ALL	Apr 2-Apr 15
	23 May 13, 2022	18	May 13, 2022		Apr 16-Apr 29
	24 May 27, 2022	19	May 27, 2022		Apr 30-May 13
	25 June 10, 2022	20	June 10, 2022		May 14-May 27
			June 23, 2022	Lump sum	
	26 June 24, 2022	21	June 24, 2022	Final PR	May 28-June 10
*Payroll 3 days early due to Thanksgiving Recess - Timecards due November 12th					
**Payroll 2 days early due to Winter Recess - Timecards due Dec 17th					
***Payroll 1 day early due to Spring break - Timecards due March 25th					
NO TSA taken 12MO PR#9,22 & 10 MO PR#17					